

Meeting Minutes
Madison County Airport Board
Twin Bridges Airport

October 5, 2020

Attendees: Tom Miller, John Hauck, Jim Frey, Beau Bradley, and Tyler Holland. Peter Fitzgerald participated via phone.

Absentees: Scott Payne

Commissioners: Ron Nye

Secretary: Jani Flinn

Visitors: Lance Bowser, Robert Peccia & Associates; Troy Hunter, Choice Aviation, Verne Brown and Mike McCann, property owners, and Kevin Button, Hangar Lease applicant.

Board Chairman, Tom Miller, called the meeting to order at 6:18 p.m.

Public Comment: None

Approval of Minutes: Beau Bradley moved to approve the 9/14/20 meeting minutes as submitted. John Hauck seconded the motion. All voted aye and the motion carried.

Report Twin Bridges Airport: Traffic is steady and the shop and hangars are busy. They currently have 1-2 hangars available for lease. Helicopters are still coming in for firefighting.

Report Ennis Big Sky Airport: See attached report from Choice Aviation. Runway is open! Finish grading for a few days, fencing, grading, painting, seeding remaining. Traffic is busy and they are fielding a lot of calls and interest for hangars. New Instrument approach is scheduled for July, 2021. The Board discussed the need for a generator for AWOS and runway lights in emergencies.

Robert Peccia & Associates Project Updates: The Board reviewed the attached RPA Airport Board Meeting Notes. Topics discussed included:

- **AIP 21-2020 and AIP 22-2020:** Ongoing construction items include taxi lane C extension all the way to the end, remaining gravel stockpile placement, gate issues, timing of grooving and final paint, and ramp lighting.
- **SRE Building:** All punch list items have been completed and project closeout is underway.

Hangar Lease Locations and discussion: The Board discussed the current hangar layout and site locations to determine labeling and location of new leases.

Aviation Ground Lease, Stamsta: Mr. Stamsta was not at the meeting, so the topic was tabled.

Aviation Ground Leases, Monarch: Troy presented four new ground leases for Monarch Ltd. Kevin Button attended the meeting representing Monarch. After review, John Hauck moved to approve Aviation Ground leases for C23, C25, C27, C-0 and D1 for a twenty-year term beginning October 5, 2020, at the Ennis Big Sky Airport. Jim Frey seconded the motion. All voted aye and the motion carried.

Capital Improvement Plans for both EKS and RVF: Lance reviewed proposed new Capital Improvement plans for both airports. After discussion, Jim Frey moved to approve the five-year capital improvement plan for the Ennis Big Sky Airport with modifications. Tyler Holland seconded the motion. All voted aye and the motion carried. After the Board reviewed the Twin Bridges Airport needs, Tyler Holland moved to approve the five-year capital improvement plan for Ruby Valley Field with modifications. Beau Bradley seconded the motion. All voted aye and the motion carried. Both Plans will be presented to the Board of Commissioners for final approval.

Grand Opening, Ennis Airport: Troy, Tom, Jim, and Lance will put together a final Itinerary/program for the Grand Opening scheduled for Saturday, October 17th. A list of potential attendees was reviewed and Troy will take care of catering and RPA volunteered to help with the cost.

Other Business: On behalf of the Airport Board, Tom Miller gave a big board THANK YOU to Robert Peccia & Associates, SK Construction, Riverside, and everyone involved in the Ennis Airport expansion project.

Items not included on the Agenda:

- 1. Younkin Aviation Ground lease:** Troy presented an Aviation Ground Lease for a hangar for Parcel C-11, 70x97 ft. After review, Beau Bradley moved to approve the Aviation Ground Lease for Cindy E. Younkin for a 20-year term beginning October 4, 2020. John Hauck seconded the motion. All voted aye and the motion carried.
- 2. Slooman Aviation Ground Lease:** Troy presented an Aviation Ground Lease for a hangar for Parcel D3, 170x165 ft. After review, John Hauck moved to approve the Aviation Ground Lease for Frank Slooman for a 20-year term beginning October 5, 2020. Beau Bradley seconded the motion. All voted aye and the motion carried.

With no further business, the meeting was closed at 8:40 p.m.

Tom Miller, Chairman

Minutes prepared by Jani Flinn, Airport Board Secretary

The next meeting will be held on Monday, November 9, 2020, at 6:00 p.m. at the Administrative Office Building in Virginia City.