

MADISON COUNTY HEALTH and SAFETY COMMITTEE
MEETING MINUTES
October 25, 2017

The Health and Safety Meeting was held on October 25, 2017. The meeting came to order at 10:04am. Those in attendance were Jayne Forsythe, Tony Forsythe, Margie Edsall, Jennifer Bailey, Phil Taylen, Bonnie O'Neill, Saza Lee and Holly Haithcox. Carolyn Henry joined the meeting later.

The decision was made to forego the meeting meetings from the last meeting due to illness.

Nursing Home reports:

Jayne Forsythe, Madison Valley Manor Office Manager, stated that there were no new work comp claims. She also said that there was a Monopoly safety game. Employees had to answer questions about safety to buy properties. Bonnie O'Neill, Human Resource Manager, requested to be kept in the loop on the game times so that she might attend, if her schedule allows. Jayne stated that this is their safety meeting. It helps to have fun.

Margie Edsall, Chairwoman, requested to stop and make introductions because there were new people in attendance.

Nursing Home reports continued:

Holly Haithcox, Tobacco Root Mountain Care Center Office Manager, stated that there are 3 new claims for TRMCC. The new people can be trained and it was just a matter of being observant. They are working on knowing your body and know your skill level. There are 4 lifts at TRMCC. They are keeping these in good working order so that people may use them with confidence.

Bonnie O'Neill mentioned routing to the nursing homes so that the employees are aware that their Health and Safety Committee is engaged and do care about them. It was mentioned to have the December meeting at Madison Valley Manor. All voted aye with no nay votes. The motion passed and the next meeting (December 21, 2017) will be held at MVM.

Safety Incentive Program:

-not a lot of expectations. We need to get together and pick something to do. Bonnie O'Neill suggested that we should run the trainings through the Commissioners.

-Saza Lee, Madison County Care Centers Administrator, suggested maybe a bulletin board with how many accident free days. Jennifer will get the days to Holly and Jayne and also post those days on the bulletin board outside the Finance Office in the Administration Building.

-This will be a honor system. It was suggested that we start out small and work up to big. The problem is that Madison County has 200 employees and what system do we put in place to stop the underreporting that might happen.

The Incentive Survey has been tabled until the next meeting. Bonnie O'Neill suggested a subcommittee to get better questions so the employees will be more engaged. For the December meeting, it was suggested to bring two questions for the survey, two questions for the newsletter and two ideas for the incentive program. We have been getting too many goals. It was agreed that we should focus on the current goals without adding future goals until we get going.

Carolyn's report: Inspection update-only 10 office that need to be done. Weed and Facilities are next up. The Department of Labor report that was sent has had everything taken care of. The lock out-tag out training has been done. Tony Forsythe, County Maintenance Supervisor, Tom Burt, MVM Maintenance Supervisor and Dave Reintsma, TRMCC Maintenance Supervisor are all getting trained.

The less than serious items from Twin Bridges Rd, have been taken care of because the Road department is planning on moving into a new building.

The Landfills are having the combinations given out so they are moving to a chain and padlock system. Brian has to escort the people who don't have the key. There was also a bear problem for the Palesades site on June 22. They are looking at an electric fence above 7 feet. It was also suggested that our committee talk to the Solid Waste Board to see how we are going to tie in the recycling into the incentive program.

The next meeting will be held at Madison Valley Manor at 10 am on December 21, 2017.

The meeting was adjourned at 11:50 am

Minutes prepared by Jennifer Bailey, Vice Chair and Vice Secretary.