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STATE OF MONTANA MADISON COUNTY
Recorded 11/14/2023 3:00 PM KOI: COM-JRNL
Paula McKenzie, CLERK & RECORDER
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**BOARD OF MADISON COUNTY SPECIAL MEETING
BSTRP Tax Assessment
October 25, 2023, Meeting Minutes**

On Thursday, October 25, 2023, a meeting of the Board of Madison County Commissioners came to order at 8:00 a.m. in the Commissioners' Office Building in Virginia City, Montana, with Commissioners Dan Allhands, Chairman, Ron Nye and Bill Todd present. Emily Wilder, Commissioners' Assistant was present to take minutes.

Ryan Wolter, IT Support Specialist, administered the Webex connection.

Discussion Regarding BSTRP Tax Assessment

Present:

David Buchler, County Attorney

Shelly Burke, Treasurer

Vicki Tilstra, Finance Officer

Commissioner Todd stated that Gallatin County is levying their tax base off the same language that was stated in the resolution. Gallatin County is not going to levy is Madison County does not levy. The result would be that BSTRP would face a \$550,000.00 short fall.

Shelly Burke, Treasurer states that she does not put the information on the system, the Department of Revenue does. Treasurer goes through the Finance Department, if there is no fund number, no account number and this goes on next year there is no budget. Department of Revenue needs time to enter all the data on the system and to get the tax payer area and tax payer ID numbers to be able to get the billing set. Madison County's job is to then put the billing receivables and billing codes in the system and get ready for billing. Tax bills have already been sent out. To rebill would be a complete nightmare. Burke's suggestion was if the Department of Revenue gets the data and the tax payer ID numbers do not adjust the tax bill, but send a letter to every payer with the fee and receipt it into an A101 for this one year. Next year in 2024 the BSTRP Tax Assessment would be on the tax bill. Comment: Buchler. Discussion: Commissioner Todd

Anything past in 2023 goes on the tax bill in 2024. The fee would be \$88.62. Comment: Burke

Madison County Commissioners will create the letter to go out to the tax payers. The County Attorney will proof read the letter before it is mailed out. Burke, will create a spreadsheet in order to keep track of who has paid and who has not and contact the Department of Revenue. Comment: Burke, Buchler, Tilstra.
Discussion: Commissioner Todd

Commissioner Todd moved to create a special letter to collect the BSTRP Assessment Fee due by March 31, 2023. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

With no further discussion, the meeting was adjourned at 8:23 am.

Next meeting: The next regular Commission meeting will be held on Tuesday, October 31, 2023, beginning at 10:00 a.m. in the Commissioners' Office Building, in Virginia City, Montana.

Dan W. Allhands
Dan W. Allhands, Chairman
Board of Madison County Commissioners

Date Approved: November 14, 2023

Minutes prepared by:

Shayna Lutgen
Shayna Lutgen, Grant Writer

Attest: *Paula McKenzie*
Paula McKenzie, Clerk and Recorder, Madison County

