



Doc #: 212515 Pages: 8 Book: Page:
STATE OF MONTANA MADISON COUNTY
Recorded 11/15/2023 12:25 PM KOI: COM-JRNL
Paula McKenzie, CLERK & RECORDER
Fee: \$ 0.00 BY: Paula McKenzie
To: FILED, ,

**BOARD OF MADISON COUNTY COMMISSIONERS
October 31, 2023, Meeting Minutes**

On Tuesday, October 31, 2023, a meeting of the Board of Madison County Commissioners came to order at 10:00 am. in the Placer Loop Office Building in Virginia City, Montana, with Commissioners Dan Allhands, Chairman, Ron Nye and Bill Todd present. Emilyann Wilder, Commissioners' Assistant was present to take minutes.

Ryan Wolter, IT Support Specialist, administered the **Webex** connection.

Attachment — Attendee List

Approval of Minutes:

Commissioner Todd moved to approve the September 28, 2023 minutes with corrections. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Commissioner Todd moved to approve the October 24, 2023 Joint County Commission and BSRAD minutes. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Arena Invoice Discussion and/or Action Item

Present:

Dana Escott, Fair Manager

LJ Pancost

Christine Pancost

Kyle Nye

Mark Hoyt

Tyler Holland

Pete Novich

Ken Walsh

Jennifer Westfall, Human Resource Manager

Arena Committee By-Laws do not say how expenditures should be spent. There was no wrong doing. Comment: Pancost, Escott. Discussion: Commissioner Todd.

Dana Escott explained how the sponsor money comes to the County and then is paid out. The account is a separate account for the rodeo payouts.

Commissioner Todd asked if the money in the account is tax payer dollars and if the account was a County controlled account. Comment: Escott. Discussion: None.

A representation was made that tax payer dollars were being spent to pay a bar tab, but that was not the case. The Board of Commissioners apologized to LJ Pancost. Comment: Pancost, Escott. Discussion: Commissioner Todd, Commissioner Allhands.

Arena Committee to handle all the rodeo and arena events going forward and the Fairground Manager will handle the fairground. This will be discussed at more length in the future.

Madison County has a very good Fair Board and Arena Committee. Comment: None. Discussion: Commissioner Allhands, Commissioner Nye.

Individuals on the Boards and Committees are volunteers and when negative comments are stated and/or printed it reflects poorly on Madison County and gives the residents of the County pause on whether or not they want to volunteer for a County Board or Committee. Comment: Holland, Harrington. Discussion: Commissioner Todd.

Request for LATCF Funding to Pay for Pavilion Chinking

Present:
Dana Escott, Fair Manager
LJ Pancost
Christine Pancost
Kyle Nye
Mark Hoyt
Tyler Holland
Pete Novich
Ken Walsh
Jennifer Westfall, Human Resource Manager

The Fair Budget has an estimate of \$53,000.00 which could be used for a down payment. Comment: Pancost, Escott. Discussion: Commissioner Todd

Budget in the next Fiscal Year for the chinking repairs to the Pavilion Building. Comment: Pancost, Hoyt. Discussion: Commissioner Todd, Commissioner Allhands

Where did the original contractor go and where did the money go. Comment: Holland. Discussion: Commissioner Todd.

County protocol is to have a Performance Completion Bond included in the Contract. Comment: Holland. Discussion: Commissioner Todd, Commissioner Allhands.

LATCF funds will not be used for the chinking project. Comment: None. Discussion: Commissioner Todd, Commissioner Allhands, Commissioner Nye.

Request to Move Forward with Pavilion Chinking Per Bid Contingent on Funding

Attachment — Chinking Bid

Present:
Dana Escott, Fair Manager
LJ Pancost
Christine Pancost
Kyle Nye
Mark Hoyt
Tyler Holland
Pete Novich
Ken Walsh
Jennifer Westfall, Human Resource Manager

Contract and proper paperwork will be drawn up and reviewed to make sure proper protocol has been done. The Fair Board received a bid and Madison County move forward with the project.

Request for Event Center Plans

Present:

Dana Escott, Fair Manager
LJ Pancost
Christine Pancost
Kyle Nye
Mark Hoyt
Tyler Holland
Pete Novich
Ken Walsh
Jennifer Westfall, Human Resource Manager

Great West Engineering is working on the project. The project is in a wetlands area. All the documentation to mitigate the issue has been sent to the Army Corps of Engineers. Once a response is received the County will be able to move forward on the project. The size of the building will be 140 feet by 250 feet with 25-foot lean-to on both sides. It will be a steel building. The foundation and groundwork all need to be engineered. Comment: Pancost. Discussion: Commissioner Nye.

Public Discussion and/or Comment on Items Not Listed on the Agenda but Within the Boards Jurisdiction

Installation of a small kitchen area and bathrooms in the Jeffers Building located at the Fairgrounds.
Comment: Walsh. Discussion: Commissioner Allhands

Sign Warranty

Present:
Dana Escott, Fair Manager
LJ Pancost
Christine Pancost
Kyle Nye
Mark Hoyt
Tyler Holland
Pete Novich
Ken Walsh
Jennifer Westfall, Human Resource Manager

A module is out of the sign at the Fairgrounds. The parts are under warranty, but the installation of the module is not under warranty. Comment: Escott Discussion: Commissioner Nye

Commissioner Allhands requested a copy of the warranty. Comment: Pancost. Discussion: Commissioner Allhands.

HSA policy Discussion and/or Action Item

Present:
Jennifer Westfall, Human Resource Manager
Tyler Holland
Pete Novich

Commissioner Todd moved to approve Madison County Health Savings Account Policy. Seconded by Commissioner Nye. Comment: None. Discussion. None. All voted "aye" (3-0).

Carney Lane Culvert

Present:
Shawna Lutgen, Grant Writer
Jennifer Westfall, Human Resource Manager
Pete Novich

Tyler Holland

This item was not discussed added to the agenda in error.

Nursing Home Insurance

Present:

David Buchler, County Attorney
Shawna Lutgen, Grant Writer
Jennifer Westfall, Human Resource Manager
Pete Novich
Tyler Holland
Guy Buyan
Brett Schriock, IT Director

Commissioner Todd moved to approve obtaining malpractice insurance through Montana Health Network Liability and Casualty Exchange and accepting a Power of Attorney. Seconded by Commissioner Nye. Comment: Novich, Holland, Westfall. Discussion. Commissioner Todd. All voted "aye" (3-0).

Seyler Lane Bridge

Present:

Emilie Saylor, Public Health Director
David Buchler, County Attorney
Shawna Lutgen, Grant Writer

Commissioner Todd moved to approve the Seyler Lane Bridge Management Plan. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

CBDG Planning Grant Application for Growth Policy Update

Present:

Jennifer Westfall, Human Resource Manager
David Buchler, County Attorney
Guy Buyan
Joselyn Broksle, SIT
Brett Schriock, IT

Commissioner Todd moved to approve the application for the Community Development Block Grant Program Planning Grant for the Growth Policy update. Seconded by Commissioner Nye. Comment: None. Discussion. None. All voted "aye" (3-0).

Commissioner Todd moved to execute a Finding of Exempt Actives Letter in conjunction with the application. Seconded by Commissioner Nye. Comment: None. Discussion. None. All voted "aye" (3-0).

MVM Update

Present:

Jennifer Westfall, Human Resource Manager
David Buchler, County Attorney
Guy Buyan
Brett Schriock, IT
Joselyn Broksle, SIT

The County was scheduled to have a monitoring visit on November 1, 2023. The visit has been rescheduled to November 21, 2023. Once the visit has been completed Great West will start the process for the close-out. The close-out paper work will be presented to the Board of Commissioners for signature then submitted to the

Department of Commerce. This should be completed by the end of December 2023. Comment: Erickson
Discussion:

Electrician has contacted Great West Engineering and may be interested in doing the work at Madison Valley Manor. Paperwork has been sent for the electrician's review. Comment: Erickson. Discussion: None.

Solid Waste Gate Operator Approval

Present:
Guy Buyan
Jennifer Westfall, Human Resources Manager
Brett Schriock, IT

Commissioner Todd moved to approve the creation of a Solid Waste gate operator position. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

SIT training Opportunity Discussion and/or Action Item

Present:
Joselyn Broksle, SIT
Brett Schriock, IT

Commissioner Todd moved to approve the SIT Training for Joselyn Broksle in Helena, MT. Seconded by Commissioner Nye. Comment: Broksle. Discussion: Commissioner Allhands. All voted "aye" (3-0).

New IT Policy

Present:
Brett Schriock, IT Director
Emilie Sayler, Public Health Director

Commissioner Todd moved to approve the creation of the Madison County UB Key Policy. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Signing of Court Survey

Present:
Emilie Sayler, Public Health Director
Shawna Lutgen, Grant Writer

Commissioner Todd moved to approve the execution or signing of the Court Ordered Survey as presented. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

ADA Improvements for Public Health

Present:
Emilie Sayler, Public Health

Commissioner Todd moved to approve and accept Baldy Mountain Construction bid to complete the ADA Improvements on the Public Health Building. Seconded by Commissioner Nye. Comment: Sayler.
Discussion: Commissioner Todd, Commissioner Allhands.

Inmate Medical Insurance Program Renewal 2023-2024

Present:
Duncan Hedges, Sheriff

Emilie Saylor, Public Health Director

Commissioner Todd moved to approve the 2023-2024 Inmate Excess Medical Insurance Claims Administration Management Agreement. Seconded by Commissioner Nye. Comment: Hedges. Discussion: None. All voted "aye" (3-0).

Public Discussion and/or Comment on Items Not Listed on the Agenda but Within the Boards Jurisdiction

Present:
None

Part-time employees are not provided take home vehicles. If a vehicle is needed then the vehicle can be checked out, but it must be parked at a County facility when not in use. Discussion: Commissioner Todd, Commissioner Allhands

Work Logs need to be properly completed. Discussion: Commissioner Allhands, Commissioner Todd

Vehicle trackers have been purchased by the IT Department and will be installed on County vehicles. The IT Department will monitor the tracking. Discussion: Commissioner Todd.

RID 09-01/395 Schedule 2

Present:
None

Commissioner Todd moved to approve Madison County RID Maintenance Program –Snow Removal RID 09-01/395 Ousel Falls Schedule 2. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

RID 09-01/395 Schedule 3

Present:
None

Commissioner Todd moved to approve Madison County RID Maintenance Program – Snow Removal RID 09-01/395 Ousel Falls Schedule 3. Seconded by Commissioner Nye. Comment: None. Discussion: None. All voted "aye" (3-0).

Public Discussion and/or Comment on Items Not Listed on the Agenda but Within the Boards Jurisdiction

Present:
None

Madison County recognized an improved Big Sky CIP and did not adopt the Big Sky CIP. A CIP is not a comprehensive development plan. Comment: None: Discussion: Commissioner Todd, Commissioner Allhands.

Madisonian Retraction Check:

Present:
None

New item that will be on the agenda going forward. The Commissioners will review articles written and make sure that they are be reported correctly and not misquoted. Comment: None. Discussion: Commissioner Allhands. Commissioner Todd.

Big Sky CIP was recognized, not approved.

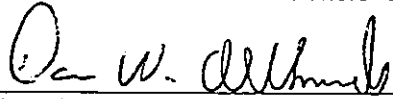
The previous weeks article regarding the Arena Committee and invoice has been resolved by bringing both parties together for a discussion. The newspaper article printed a one-sided reporting. Comment: None. Discussion: Commissioner Allhands, Commissioner Todd.

Claims: The Board reviewed claims.

Calendars: Calendars were not reviewed.

With no further discussion, the meeting was adjourned at 12:00 pm.


Next meeting: The next regular Commission meeting will be held on Tuesday, November 7, 2023, beginning at 10:00 a.m. in the Commissioners' Office Building, in Virginia City, Montana.



Dan W. Allhands, Chairman
Board of Madison County Commissioners

Date Approved: November 14, 2023

Minutes prepared by:



Emily Wilder, Assistant to the Commissioners



Shawna Lutgen, Grant Writer

Attest: 

Paula McKenzie, Clerk and Recorder, Madison County



All sessions in Mountain Daylight Time (Denver, GMT-06:00)				
Session detail for 'Madison County Regular Commissioner Meeting':				
Participant	Audio Type	Name	Email	Date
1		Ryan Wolter	bschriock@madisoncountymt.gov	10/31/2023
2	VoIP	Ryan Wolter	bschriock@madisoncountymt.gov	10/31/2023
3		Gail	ennisrx2@gmail.com	10/31/2023
4	VoIP	Gail	ennisrx2@gmail.com	10/31/2023
5		Beth	bfamiglietti@lonemountainland.com	10/31/2023
6	VoIP	Beth	bfamiglietti@lonemountainland.com	10/31/2023
7		Craig Erickson	cerickson@greatwesteng.com	10/31/2023
8		The Madisonian	editor@madisoniannews.com	10/31/2023
9	VoIP	The Madisonian	editor@madisoniannews.com	10/31/2023
10		Jon Monrall	JonMonrall@gmail.com	10/31/2023
11		Kathy	kathy@montanainsurance.net	10/31/2023
12	VoIP	Kathy	kathy@montanainsurance.net	10/31/2023
13		AT	abbythomas406@gmail.com	10/31/2023
14		kdoud	bridgermontanas@yahoo.com	10/31/2023
15		J Marshall	jjmarshall@gmail.com	10/31/2023
16		FA	luv2ridenu@hotmail.com	10/31/2023
17	VoIP	FA	luv2ridenu@hotmail.com	10/31/2023
18		KR	news@madisoniannews.com	10/31/2023
19		m	mcallahan@madisoncountymt.gov	10/31/2023
20		Vicki tilstra	vtilstra@madisoncountymt.gov	10/31/2023
21		J	jennifer.martens@madisoncountymt.gov	10/31/2023
22	VoIP	J	jennifer.martens@madisoncountymt.gov	10/31/2023
23		Paul Marsh	marshpc@yahoo.com	10/31/2023
24		Mary Beth	kwalsh@3rivers.net	10/31/2023
25	VoIP	Mary Beth	kwalsh@3rivers.net	10/31/2023