

RESOLUTION 35-2017

A RESOLUTION AMENDING RESOLUTION 40-2007 AND RE-ESTABLISHING A HOUSING ADVISORY BOARD IN MADISON COUNTY

WHEREAS, Madison County recognizes the need for increased housing programs that enhance local economic development and provide housing options for current and future residents of Madison County, and

WHEREAS, a housing advisory board was created in Madison County by resolution in 2007, but is no longer active, and

WHEREAS, it is the desire of the Board of Commissioners to re-establish a housing advisory board in Madison County, and

WHEREAS, the Madison County Economic Development Council has offered to provide support staff for a housing advisory board, and

WHEREAS, a housing advisory board will develop relationships with successful high performance housing programs, including workforce housing programs, and housing programs for low and moderate income households enabling it to represent citizens and take action on increasing the housing quality and quantity in Madison County.

NOW THEREFORE BE IT RESOLVED that the Madison County Housing Advisory Board be re-established as a mechanism for identifying the housing needs in Madison County and to help set priorities for public funded housing developments in Madison County, that will meet and work cooperatively in accordance with the attached Madison County Housing Advisory Board By-Laws and in accordance with 7-1-201 MCA.

BE IT FURTHER RESOLVED that the housing advisory board will consist of five volunteer members appointed by the Board of Commissioners for three year terms (except that members for the first board will be as follows: 2 members for one year, 2 members for two years and 1 member for three years). Terms will begin on January 1 and expire on December 31. Members shall receive mileage at current state rate for traveling to and from meetings and workers' compensation for time served during the actual meeting (not for travel time), but will receive no other compensation for serving. Members will be considered for appointment in accordance with the attached by-laws.

BE IT FURTHER RESOLVED that the Madison County Economic Development Council will provide support staff for the Madison County Housing Advisory Board.

BE IT FURTHER RESOLVED that Madison County shall consider providing available resources such as land for construction, matching funding or other forms of participation as possible to match funding from federal, state and local sources brought forward by the Madison County Housing Advisory Board.

APPROVED BY THE BOARD OF COMMISSIONERS THIS 17th DAY OF OCTOBER, 2017.

JAMES P. HART, CHAIRMAN

RONALD E. NYE

DAN W. ALLHANDS

ATTEST: _____
Kathleen Mumme
Clerk and Recorder

MADISON COUNTY HOUSING ADVISORY BOARD

Bylaws

1. Name

The name of the organization is the Madison County Housing Advisory Board, hereinafter referred to as the "Housing Board".

2. Authorization and Purpose

The Housing Board is authorized by the Madison County Board of Commissioners for the purpose of identifying the housing needs in Madison County and to help set priorities for public funded housing developments in Madison County. The Housing Board will develop relationships with successful high performance housing programs, including workforce housing programs, and housing programs for low and moderate income households enabling it to represent citizens and take action on increasing the housing quality and quantity in Madison County.

3. Membership

The Housing Board will consist of nine volunteer members appointed by the Madison County Board of Commissioners for three year terms. Terms will begin on January 1 and expire on December 31. Members shall receive mileage at current state rates for traveling to and from meetings and workers' compensation for time served during the actual meeting (not travel time), but will receive no other compensation for serving. Membership will consist of representatives from each community in Madison County. Members will be considered for appointment in accordance with 7-1-201 MCA.

Representatives appointed to the Housing Board are all full and equal members. Each representative shall have one vote in proceedings of the Housing Board. A quorum shall consist of a majority of the board members (at least 3 of 5 representatives). Unless otherwise specified, actions of the Housing Board shall be by majority vote of the members present. Voting by proxy will not be permitted.

4. Officers

At its first meeting of each year, the Housing Board shall annually elect by majority vote of members present the Chairman, Vice Chairman, and Secretary from among its voting membership. An officer's term is one year.

The Chairman shall preside at all meetings and shall represent the Housing Board in matters of interaction with other organizations and the public.

Vice Chairman shall preside at all meetings the Chairman is unable to attend.

Secretary shall maintain records of Housing Board activities and perform other duties normally carried out by a secretary, including the timely distribution of minutes to members and sub-committees.

5. Meetings

The Housing Board shall meet at least monthly and at the call of the Chairman. Notice and time and place of any meeting shall be given to each member by mail or electronically, not less than two days before such meeting. In the case of special emergency meetings or postponement of any scheduled meeting, notice shall be given to each member in a similar fashion at least two days before the scheduled date of such a meeting, together with a statement of the reason therefore. The Chairman may be required to call a special meeting upon request by two-thirds of the Housing Board members at least fifteen days in advance of such a meeting.

The Housing Board may establish committees with members appointed by the Chairman to undertake specific tasks or actions upon Housing Board authorization or to provide advice to the Housing Board. Committee chairs will be elected by the Housing Board.

The Housing Board or Chairman may invite additional individuals with expertise in a pertinent area to meet with and assist the Housing Board. Such consultants or prospective consultants shall not vote or be counted in determining the presence of a quorum.

All meetings of the Housing Board shall be open to the public in accordance with Section 7-1-201 MCA. In order to carry out the spirit and intent of the Montana Open Meeting Law, appropriate public notice of all Housing Board meetings, regular and special, shall be given. Non-member attendees will be provided appropriate opportunity to participate or provide commentary.

6. Conflict of Interest

All Housing Board members shall avoid conflict of interest with the activities of the Housing Board. If a Housing Board member finds him or herself with a potential conflict of interest, he or she will acknowledge their conflict of interest in such a manner as to allow it to be noted in the minutes. Any member with a conflict of interest shall withdraw from direct action on the issue before the Housing Board.

7. Amendment Process

These bylaws may be amended by a majority vote of the membership of the Housing Board, subject to approval by the Board of Commissioners.

These Bylaws are hereby approved and adopted the 17th day of October, 2017.

JAMES P. HART, CHAIRMAN

RONALD E. NYE

DAN W. ALLHANDS

ATTEST: _____
Kathleen Mumme
Clerk and Recorder