

MADISON COUNTY PLANNING BOARD

To: Commissioners
From: Charity Fechter, Planning Director
Date: August 1, 2014

Subject: Planning Board Summary – July 28, 2014

The meeting was called to order at 6:00 p.m. by President Meehan, with 7 members in attendance. Lori Newman (Madisonian) was also present.

- **Planning Office Report**

- Planner I Position: The Planning Board was dismayed by the Commissioners' denial of a change in title to Planner I for the Planning Technician. They felt it was not appropriate to tie the decision to capital projects when there is funding in the Planning budget, especially since the Technician is already performing at the Planner I level.
- Development Coordinator Position: The position description was reviewed, with some editorial comments about removing duplication where possible. Potential funding sources were suggested. The Board is anxious to see the position filled.
- Pre-Construction Safety Review: The review process was described with several distributed for information. The form will be revised based on experience so far. Karen Brown is investigating how best to store the information so emergency responders can access the information in the field.

- **Subdivision Regulations**

While waiting for the model subdivision regulations to be issued, changes have been proposed to several of the forms used.

- The Geological Assessment form was revised to be cleaner and allow more space for comment. This form will be included as an appendix in the subdivision regulations.
- The growth policy compliance review form was discussed and changes proposed to reduce confusion and better describe mitigation necessary for substantial compliance.
- Next month will focus on definitions, and pre-application, preliminary plat, and final plat checklists.

- **Code of the New West**

The current document was distributed for the Board to review for potential updating.

- The streamside protection guidelines, as directed by the Commissioners, will be a stand-alone document. There will be a section added to the Code of the New West briefly describing the guidelines and why streamside protection is important.
- The Code is silent on historic/cultural preservation. A brief section will be added to give some guidance on possible methods of preserving/protecting the resources to those with such features on their property.

- **Planning Board Member Reports**

- John Lounsbury– Will write a draft section on historic/cultural preservation for review by the Board.

The meeting adjourned at 7:40 p.m.