

MADISON COUNTY AIRPORT AFFECTED AREA APPLICATION FORM

P.O. Box 278 • Virginia City, Montana 59755 • Phone (406) 843-5250 • Fax (406) 843-5229

<p>A. Applicant: Name: _____ Mailing Address: _____ Phone: _____ E-Mail: _____</p>	<p>B. Property Owner (if not applicant): Name: _____ Mailing Address: _____ Phone: _____ E-Mail: _____</p>
<p>I attest that the information provided is true and accurate. Signature: _____</p>	<p>I attest that the information provided is true and accurate. Signature: _____</p>
<p>C. Property is located in the Regulated Airport Affected Area for (check one): <input type="checkbox"/> Ennis Big Sky (EKS) (<i>Appendix B 1-2</i>) <input type="checkbox"/> Twin Bridges (S72) (<i>Appendix B 3-4</i>)</p>	
<p>D. Affected Surface or Zone is (check one): (See Appendices B, C, D) <input type="checkbox"/> Primary <input type="checkbox"/> Approach <input type="checkbox"/> Transitional <input type="checkbox"/> Horizontal <input type="checkbox"/> Conical</p>	
<p>E. Legal Description of Property: Parcel ID/Geocode: 25-_____-_____-_____-_____-_____-_____</p>	
<p>Subdivision Name _____, Lot #_____, Block # _____ Or Certificate of Survey Book _____, Page_____, Parcel/Tract #_____</p>	
<p>_____ 1/4, Section _____, Township, _____, Range _____</p>	
<p>F. Property Address (assigned by Planning):</p>	
<p>G. Application is for (check one): <input type="checkbox"/> Administrative Permit Review (Complete Permit form) - <i>no charge</i> <input type="checkbox"/> Special Exception (Complete Special Exception form) - <i>\$500 per exception</i> <input type="checkbox"/> Variance (Complete Variance form) - <i>\$500 per variance</i></p>	
<p>ADDITIONAL INFORMATION: An appeal from a decision by the Administration Officer must be submitted in writing to the Airport Appeals Board within 30 days of the written decision by the Administrative Officer pursuant to MCA 67-7-302; MCA 76-2-223; and MCA 76-2-225 through MCA 76-2-228. An unsuccessful appellant may appeal further to a court of record. The appeal process does not apply to a determination by the FAA that a requested obstruction would create a hazard to air navigation. A requested variance will not be scheduled for discussion by the Airport Appeals Board until the FAA has made a determination, pursuant of Form 7460-01, whether or not there is a hazard to air navigation. Whether or not the FAA determines there is a hazard to air navigation, FAA recommended mitigation measures must be a condition of granting the variance.</p>	

**MADISON COUNTY AIRPORT AFFECTED AREA
PERMIT REQUEST
(Administrative Review – no charge)**

P1. Request to *(check all that apply):*

- Construct, erect, install, repair or replace a fence or fence line 10 feet or more in height
- Construct, erect, install any structure
- Rebuild, alter, expand or enlarge existing structure
- Change land use
- Plant new or replacement tree expected to grow to 40' in height or more

P2. Zone where proposed structure, activity or tree is to be located:

- Primary Approach Transitional Horizontal Conical

P3. Project Description *(attach additional sheets as necessary)*

- Ground elevation at the proposed location: _____
- Detailed description of existing and proposed conditions, such as
 - Tree – Description of the planned tree(s), including species and expected height at maturity, and existing height relative to the ground. Will the new or replanted tree(s) be more than 40' at maturity?
 - Structure – Include a drawing with enough detail to determine height of the structure above ground level. Will the structure be more than 40' in height as measured from ground level? Will the proposed structure penetrate any of the imaginary surfaces?
 - Use change – Describe the existing use and proposed use of the land or structure, explaining why that proposed use is permitted under these regulations.
- Any proposed mitigation or conditions *(may require special exceptions approval)*.

P4. Supporting documentation:

- Sufficient information to identify owner and adjacent owners
- Vicinity sketch
- Site plan or survey locating all existing and proposed uses, trees, structures or changes, alterations, repairs, replacements as applicable
- Topographic map (such as USGS 7.5-minute Quad Map) with a sketch showing the location of the proposed structure, tree, fence or use.
- Description of all sources of lighting, radio or electromagnetic emissions or other information reasonably necessary to determine if hazards or other obstructions will be created.
- FAA Form 7460-1 *(If required; may indicate a variance is needed)*

MADISON COUNTY AIRPORT AFFECTED AREA
SPECIAL EXCEPTIONS
(Airport Board Review - \$500 per exception)

(Section III.D) Any person may apply to the Airport Appeals Board for special exceptions approval without first applying for a permit from the Administrative Officer. In addition, whenever the Administration Officer determines that a permit might be issued subject to conditions to reasonably mitigate potential hazards or obstructions, then the Administration Officer may recommend that the applicant seek special exceptions approval from the airport Appeals Board.

SE1. Request for special exceptions approval to:

- Construct, erect, install, repair or replace a fence or fence line 10 feet or more in height
- Construct, erect, install any structure
- Rebuild, alter, expand or enlarge existing structure
- Change land use
- Plant new or replacement tree expected to grow to 40' in height or more

SE2. Zone where proposed structure, activity or tree is to be located:

- Primary
- Approach
- Transitional
- Horizontal
- Conical

SE3. Project Description (*attach additional sheets as necessary*)

- Ground elevation at the proposed location: _____
- Detailed description of existing and proposed conditions, such as
 - Tree – Description of the planned tree(s), including species and expected height at maturity, and existing height relative to the ground. Will the new or replanted tree(s) be more than 40' at maturity?
 - Structure – Include a drawing with enough detail to determine height of the structure above ground level. Will the structure be more than 40' in height as measured from ground level? Will the proposed structure penetrate any of the imaginary surfaces?
 - Use change – Describe the existing use and proposed use of the land or structure, explaining why that proposed use is permitted under these regulations.
- Description of any proposed mitigation or conditions.
 - Any markers or lights to warn pilots of the presence of a hazard or obstruction;
 - Limit or condition any sources of light, radio or electromagnetic emissions;
 - Limit or condition hours of operations, activities, actions or uses that might unreasonably interfere with flight, navigation, air traffic or airport operations or cause a hazard or obstruction; or
 - Other conditions, restrictions or covenants reasonably necessary to promote public health and safety on the ground and/or in the air in the airport affected area.

SE4. Supporting documentation:

- Sufficient information to identify owner and adjacent owners
- Vicinity sketch
- Site plan or survey locating all existing and proposed uses, trees, structures or changes, alterations, repairs, replacements as applicable
- Description of all sources of lighting, radio or electromagnetic emissions or other information reasonably necessary to determine if hazards or other obstructions will be created.
- Copy of completed FAA Form 7460-1 submitted to FAA (*if required*).

**MADISON COUNTY AIRPORT AFFECTED AREA
VARIANCE REQUEST
(Airport Board Review - \$500 per variance)**

(Section III.E) Any person intending to erect or increase the height of a structure or use property in a manner that is not in accordance with the strict requirements of this regulation must obtain a variance from the Airport Appeals Board. In addition to the information required for a permit application, the variance application must include an explanation of the substantial practical difficulty or unnecessary hardship and any public interest that might be impacted. A variance application must include notice to the Federal Aviation Administrator on FAA Form 7460-1 (or other updated forms) if required by FAA rules or regulations.

V1. Request for a variance for:

- Obstruction Use

V2. Zone where proposed structure, activity or tree is to be located:

- Primary Approach Transitional Horizontal Conical

V3. Project Description (*attach additional sheets as necessary*)

- Ground elevation at the proposed location: _____
- Detailed description of existing and proposed conditions, such as
- Tree – Description of the planned tree(s), including species and expected height at maturity, and existing height relative to the ground. Will the new or replanted tree(s) be more than 40' at maturity?
 - Structure – Include a drawing with enough detail to determine height of the structure above ground level. Will the structure be more than 40' in height as measured from ground level? Will the proposed structure penetrate any of the imaginary surfaces?
 - Use change – Describe the existing use and proposed use of the land or structure.
- Description of any proposed mitigation or conditions.
- Any markers or lights to warn pilots of the presence of a hazard or obstruction;
 - Limit or condition any sources of light, radio or electromagnetic emissions;
 - Limit or condition hours of operations, activities, actions or uses that might unreasonably interfere with flight, navigation, air traffic or airport operations or cause a hazard or obstruction; or
 - Other conditions, restrictions or covenants reasonably necessary to promote public health and safety on the ground and/or in the air in the airport affected area.

V4. Supporting documentation:

- Sufficient information to identify owner and adjacent owners
- Vicinity sketch
- Site plan or survey locating all existing and proposed uses, trees, structures or changes, alterations, repairs, replacements as applicable
- Description of all sources of lighting, radio or electromagnetic emissions or other information reasonably necessary to determine if hazards or other obstructions will be created.
- Copy of completed FAA Form 7460-1 submitted to FAA.
- Explanation of the substantial practical difficulty or unnecessary hardship and any public interest that might be impacted.